

# DYSA Boys Basketball League

## Step-by-Step Coach Registration

### STEP 1: Start

- Register One Player**

You are **registering yourself** or **on behalf of someone else** to play in this league.
- Register Multiple players**

You are registering two or more **children, friends** or **family members** at the same time.
- I am a registering an entire team**

Select this option if you are a **coach** or **team representative** and you want to **register an entire team**.
- Apply to coach**

You want to **coach a team** for DYSA Girls Basketball League.

Coach Option 1:

**Head coaches click here to pre-register team**  
\*information needed: NAME and EMAIL ADDRESS for each player

Coach Option 2:

Assistant coach clicks here to register

### STEP 2: Coach Information

The following box will appear on the right of the screen. Coaches, this is where you enter **YOUR INFORMATION**. (Player information will be entered in later steps)

Select the registration option that best applies to you:

- Register One Player**

You are **registering yourself** or **on behalf of someone else** to play in this league.
- Register Multiple players**

You are registering two or more **children, friends** or **family members** at the same time.
- I am a registering an entire team**

Select this option if you are a **coach** or **team representative** and you want to **register an entire team**.
- Apply to coach**

You want to **coach a team** for DYSA Girls Basketball League.

**Sign In or Create Your Account**

**Attention Parents:** Please enter **YOUR NAME** and email address. You will enter your child's name as the participant later in the process.

**Attention Players & Participants:** Please enter **YOUR NAME** and email address.

### STEP3: Detailed Coach Information

Complete the following form that appears on your screen, again with **YOUR INFORMATION**

**Register One Player**  
You are **registering yourself** or on behalf of someone else to play in this league.

#### Register a new account

YMCA | YWCA

youthsports@dubuquey.org | youthsports@dubuquey.org

youthsports@dubuquey.org | Your birthday

Password | **Poor Password**

Mobile Phone | Cell phone carrier

Zip code | City | State

Enter # 7608 | How did you find us?

I agree to the [terms of use agreement](#).

**Continue >>**

### STEP 4: Team Information

On the new screen that appears, complete the following information.

#### Create a new team and register

Enter team name: Name of team  
Example: **Team Takeover U16**

Enter Team SubDomain Name: http:// subdomain name .playerspace.com  
Example: http://**teamtakeoveru16**.playerspace.com

Select team division:

**ENTER ANY NAME YOU WANT YOUR TEAM TO BE CALLED**

**\*please enter same name in the subdomain section with no spaces**

Select team division – The divisions are separated out between grade and “with” or “without” jersey. Coaches please choose the Grade Division and the “WITH” jersey tab. When players individually register they can choose if they want a new reversible jersey or not

Select team division: Select division

Select your team's age group:

- Select division
- 2nd-4th Grade with Jersey
- 2nd-4th Grade without Jersey
- 5th-6th Grade with Jersey
- 5th-6th Grade without Jersey
- 7th-8th Grade with Jersey
- 7th-8th Grade without Jersey

**Continue to the next step >>**

Select your team's age group - grab the circle markers to move the minimum and maximum ages of your team.

Example:

2-4 Grade Division may be ages 7-10

5-6 Grade Division may be ages 10-12

7-8 Grade Division may be ages 12-14

### STEP 5: Basic Player Information/Roster

The next step is when you enter each player and their email address. Under the parent/guardian category, only choice "yes" for your child, all other members of the team choice "no".

#### Add Players

Enter new player's information below.

#### DEMO Current Roster

Click to remove players or click **continue**. You can set positions and uniform numbers later.

1. After filling in player information click "SEARCH"

2. A new tab appears and click "ADD NEW ACCOUNT"

2. click "ADD ROW" to enter another player -or-

3. -or- click "ADD TO LIST" to add player to roster.  
 \*You can click "ADD TO LIST" after you "ADD NEW ACCOUNT" for each player  
 -or-  
 After your have "SEARCH" and "ADD NEW ACCOUNT" for the every player

## STEP 6: Complete Roster

Once you have "ADD TO LIST" all the players on your team, will appear under your Current Roster list on the right of the screen - Click "CONTINUE"

### DEMO 1 Current Roster

Click to remove players or click **continue**.  
You can set positions and uniform numbers later.

DEMO 1 Team Roster		
<input type="checkbox"/>	Player Demos	<input type="checkbox"/>
<input type="checkbox"/>	Player One	<input type="checkbox"/>
<input type="checkbox"/>	Player Five	<input type="checkbox"/>
<input type="checkbox"/>	Player Seven	<input type="checkbox"/>
<input type="checkbox"/>	Player Seven	<input type="checkbox"/>
<input type="checkbox"/>	Player A	<input type="checkbox"/>
<input type="checkbox"/>	Player B	<input type="checkbox"/>
		<b>Continue</b>

## STEP 7: Coaches Questionnaire

Coaches will fill out their Questionnaire Page, and agree to the consent portions of the registration.

During this section Coaches will be able to list the level their team plays at. To keep competition level as equal as possible, we will do our best to schedule within each division according to competition level the coach choices.

### **COACHES DISCOUNTS:**

~~If you can't pay the full cost of the registration, please contact the registration table to help you with the payment process. If you are a coach, you can apply for a discount on the registration fee. If you are a parent, you can apply for a discount on the registration fee. If you are a coach, you can apply for a discount on the registration fee. If you are a parent, you can apply for a discount on the registration fee.~~

#### Alternative Payment Arrangements

This program offers alternative methods of payment. Follow the instructions to take advantage of these options. **PLEASE NOTE: Your registration will not be processed until you submit payment.**

#### Apply for Discounted Pricing

For information on **special discount pricing**, click the continue button to the right. Your registration will be considered incomplete at this time.

**APPLY FOR DISCOUNT PRICING**

**Any additional questions please contact Kevin Hougham at [Khougham@dubuqueyorg](mailto:Khougham@dubuqueyorg). THANK YOU**