



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

eliminating racism  
empowering women  
**ywca**

# CHILDCARE CHANGE FORM

**This request must be submitted to the Dubuque Community YMCA/YWCA two (2) weeks in advance of the requested change.**

**Please submit the request directly via fax, mail, email [sacc@dubuquey.org](mailto:sacc@dubuquey.org) or in person to the Finance Dept.**

**Today's Date:** \_\_\_\_\_ **Effective Date:** \_\_\_\_\_

**SACC Site:** \_\_\_\_\_

**Child(ren) Name:** \_\_\_\_\_

**Parent's/Guardian Name:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Email:** \_\_\_\_\_

## SCHOOL AGE (SACC) CHILDCARE CHANGE OPTIONS

**New Monthly Tuition:** \$ \_\_\_\_\_ **Effective Draft Date:** \_\_\_\_\_

**Reason for change in Child Care Tuition:** \_\_\_\_\_

**Change Childcare plan to:**

**Cancel Enrollment**

**Weekly Enrollment Status Change** *(Check the box that applies. Rates billed monthly)*

	<b>Full Time (4-5 Days)</b>	<b>Part Time (1-3 Days)</b>
<b>Before School Only</b>	<input type="checkbox"/> \$150	<input type="checkbox"/> \$100
<b>After School Only</b>	<input type="checkbox"/> \$220	<input type="checkbox"/> \$140
<b>Before &amp; After School</b>	<input type="checkbox"/> \$260	<input type="checkbox"/> \$200
<b>Friday Before Only</b>	<input type="checkbox"/> \$52 Monthly	

## PRESCHOOL/DAYCARE CHANGE OPTIONS

Change Child from Full Time to Part Time. (Infant or toddler)

Change Child from Part Time to Full Time. (Infant or toddler)

Change to Drop-In Only.

Cancel Enrollment

Other Change: \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**DUBUQUE COMMUNITY YMCA/YWCA**  
35 North Booth St., Dubuque  
P 563.556.3371 | F 563.556.2728  
DubuqueY.org | [dcyinfo@dubuquey.org](mailto:dcyinfo@dubuquey.org)

**Office Use Only**  
**Date Complete:** \_\_\_\_\_  
**Staff Initials:** \_\_\_\_\_